

**OpenPEPPOL Membership Application Form**

OpenPEPPOL AISBL is a non-profit international association established on September 1st, 2012 and based in Brussels, Belgium (more information at [www.peppol.eu](http://www.peppol.eu)).

Please complete this form, sign it and send a PDF version to: [info@peppol.eu](mailto:info@peppol.eu). The OpenPEPPOL Managing Committee will review applications and notify applicants about the results. OpenPEPPOL reserves the right to request additional documentation from applicants in order to process their applications. For any enquiries about how to fill this form, please contact [info@peppol.eu](mailto:info@peppol.eu).

1. **Name and Details of organization applying for membership**

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| --- | --- | --- |
| **Required Information:** | **Please fill out the details below** | |
| Name of Organization | Click here to enter text | |
| Type of Organization | Public authority | Click here to enter text |
| Private organization | Click here to enter text |
| Other, please specify: | Click here to enter text |
| Size in terms of number of employees | S1: 1-10 | Click here to enter text |
| S2: 11-50 | Click here to enter text |
| S3: 51-250 | Click here to enter text |
| S4: 251-2500 | Click here to enter text |
| S5: >2500 | Click here to enter text |
| Registered Address of Organization | Street name + No | Click here to enter text |
| Post code | Click here to enter text |
| City | Click here to enter text |
| Country | Click here to enter text |
| Email | Click here to enter text |
| Web / URL | Click here to enter text |
| Tel | Click here to enter text |
| Billing address (if different from Registered Address) | Street name + No | Click here to enter text |
| Post code | Click here to enter text |
| City | Click here to enter text |
| Country | Click here to enter text |
| Company Registration number or equivalent | Registration Number | Click here to enter text |
| Type of Identifier | Click here to enter text |
| Country of registration | Click here to enter text |
| Place and date of incorporation | Click here to enter text |
| VAT number (if applicable) | | Click here to enter text |
| PEPPOL participant ID for receiving invoices (if applicable) | | Click here to enter text |
| Other billing information (if applicable) | | Click here to enter text |

1. **Category of Membership requested**

Please select one or more categories of OpenPEPPOL Membership. In case of multiple category memberships, the required annual fees apply cumulatively. **For first year memberships only**, a flat amount ‘sign-up’ fee will be added to the pro-rata value of the annual fee.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Category of Membership** | **Sign-up Fees in EUR** | **Annual Fees in EUR** | **Mark 🗷 all appropriate** |
| 1 | End-user of PEPPOL specifications, building blocks and services | 100 | 500 | ☐ |
| 2 | PEPPOL Authority | 2000 | 10.000 | ☐ |
| 3 | Service Metadata Publisher (SMP) Providers |  |  |  |
|  | S1 size SMP providers (1-10 employees) *who are also AP Providers*  S1 size SMP providers who are not AP providers | n/a  500 | n/a  1000 | ☐  ☐ |
|  | S2 to S5 SMP providers (more than 10 employees) | 1000 | 1.000 | ☐ |
| 4 | Access Point Providers |  |  |  |
|  | For S1 and S2 size organizations (1-50 employees) | 500 | 1.000 | ☐ |
|  | For S3 size organizations (51-250 employees) | 1000 | 1.500 | ☐ |
|  | For S4 size organizations (251-2500 employees) | 1000 | 2.000 | ☐ |
|  | For S5 size organizations (>2500 employees) | 1000 | 2.500 | ☐ |
| 5 | eSignature Validation Service Providers | 500 | 800 | ☐ |
| 6 | Pre-award Service Providers | 500 | 800 | ☐ |
| 7 | Other type of interested organisation | 100 | 500 | ☐ |
| 8 | Observer |  |  |  |
|  | For member organisations and non-profit institutions with up to 1500 members/ employees | 1000 | 500 | ☐ |
|  | For member organisations and non-profit institutions with more than 1500 members/ employees | 1000 | 1.000 | ☐ |

**PEPPOL Access Points and SMP Providers** must sign the Transport Infrastructure Agreements (TIA) with a PEPPOL Authority of their choice. Please see the list of [PEPPOL Authorities](http://www.peppol.eu/peppol_elements/-transport-infrastructure/governance/peppol-authorities) and the contact details for obtaining and signing the agreements. Alternatively, if no PEPPOL Authority exists nationally, members may choose to sign the TIA directly with OpenPEPPOL and re-sign at a later date when a national Authority has been established (Contact [OpenPEPPOL@peppol.eu](mailto:OpenPEPPOL@peppol.eu)).

**Participation in OpenPEPPOL is Mandatory All Members must join at least one or more Coordinating Communities**

Please select one or more OpenPEPPOL Coordinating Communities you intend to join, noting that in some cases Membership is mandatory according to the Membership category selected.

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| --- | --- |
| **Communities in OpenPEPPOL** | **Please mark the respective community** |
| **OpenPEPPOL Transport Infrastructure Coordinating Community** – Mandatory for AP or SMP Providers and PEPPOL Authorities | Click here to enter an X |
| **OpenPEPPOL post-award Coordinating Community**  Mandatory for Post Award Service Providers | Click here to enter an X |
| **OpenPEPPOL eSignature Coordinating Community** | Included in OpenPEPPOL Pre-Award Coordinating Community. |
| **OpenPEPPOL pre-award Coordinating Community**  Mandatory for Pre-Award Service Providers and eSignature Validation Providers | Click here to enter an X |

1. **Main Contact Person for the member organisation**

|  |  |  |
| --- | --- | --- |
| Last Name: | Click here to enter text | |
| First Name: | Click here to enter text | |
| Title: | Click here to enter text | |
| Role in organisation: | Click here to enter text | |
| Contact information: | E-mail | Click here to enter text |

1. **Contact Person for the Transport Infrastructure Coordinating Community (if applicable and different from C.)**

|  |  |  |
| --- | --- | --- |
| Last Name: | Click here to enter text | |
| First Name: | Click here to enter text | |
| Role in organization: | Click here to enter text | |
| Contact information: | Email | Click here to enter text |

1. **Contact Person for the Post-Award Coordinating Community (if applicable and different from C.)**

|  |  |  |
| --- | --- | --- |
| Last Name: | Click here to enter text | |
| First Name: | Click here to enter text | |
| Role in organization: | Click here to enter text | |
| Contact information: | Email | Click here to enter text |

1. **Contact Person for the Pre-Award Coordinating Community (if applicable and different from C.)**

|  |  |  |
| --- | --- | --- |
| Last Name: | Click here to enter text | |
| First Name: | Click here to enter text | |
| Role in organization: | Click here to enter text | |
| Contact information: | Email | Click here to enter text |

1. **Contact Person for the eSignature participation, included in Pre-Award Coordinating Community (if applicable and different from C or F)**

|  |  |  |
| --- | --- | --- |
| Last Name: | Click here to enter text | |
| First Name: | Click here to enter text | |
| Role in organization: | Click here to enter text | |
| Contact information: | Email | Click here to enter text |

1. **Declaration**

I, the undersigned, hereby confirm the following:

1. The above stated organisation wishes to become a Member of OpenPEPPOL AISBL and is aware of the rights and obligations as well as all other clauses contained in the OpenPEPPOL AISBL Statutes, available through [www.peppol.eu](http://www.openpeppol.eu)
2. The above stated organisation is a distinct legal entity and has not been declared bankrupt or wound up by a competent Court or other instance.
3. The above stated organization has not been convicted for taking part in criminal organisations, or for criminal acts like corruption, fraud, money laundering and has not in general failed to respect reasonable moral integrity criteria or to maintain reasonable financial stability criteria
4. All the information contained in the present Membership Application Form is accurate and valid at the date of submission and the above stated organisation consents to the publication of its name, Membership status and Coordinating Community participation on the OpenPEPPOL website, as well as to having communications initiated by OpenPEPPOL AISBL forwarded to the addresses stated above provided that the content thereof relates to their membership.
5. I am legally empowered to validly represent and commit the above stated organization

|  |  |
| --- | --- |
| Name of the Authorized Signatory (Printed) | Click here to enter text |
| Role in the organisation | Click here to enter text |
|  |  |
| Date and location | Signature of the Authorized Representative |